

07.11.2024

To,
Presidents/ Secretary Generals,
National Federation,
Affiliated to ACC

Sub: **Notification of 2025 ACC Congress, Bangkok, Thailand**

Dear Sir/ Madam,

Pursuant to Article 8 of the ACC Constitution, it is notified that the 2025 ACC Congress will be held at **Bangkok, Thailand** as per the details given below:-

Date:

6th Feb. 2025 (Thursday) 2025

ACC Congress Venue:

**Regency Ballroom, Hyatt Regency Bangkok Sukhumvit
1 Sukhumvit Soi 13 Road, Klongtoey Nua,
Wattana Bangkok 10110, Thailand**

Time:

09:00 Hrs. (Thailand Time)

Agenda:

1. Opening Address of ACC President, H.E. Osama AL Shafar
2. Welcome Speech of President of Thailand Cycling Association
3. Speech of UCI President, Mr. David Lappartient
4. To approve the Minutes of the last ACC Congress held in Almaty, Kazakhstan on 6th June 2024
5. ACC MC reports for the year 2024
6. ACC Financial report for the year 2024
7. Election of the ACC President for 2025-2029
- Speech to be given by each of the Presidential candidates
8. Election of the ACC Management Committee Members for 2025-2029
9. Election of the candidates to the UCI Management Committee from Asia for 2025-2029.
10. Election of voting delegates & substitute Delegates to the 2025 UCI Congress
11. Appointment of auditor
12. Speech of OCA President (if attending)
13. The UCI Presentations (Subject to be determined by UCI)
14. UCI/ACC affiliation fees for 2024 & 2025
15. Awarding of Asian Championships
16. Awarding the ACC merit & Certificate of Appreciation



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17. Other matters.

Pursuant to Article 8, 14, 15 & 16 (given below) of the ACC Constitution, it is notified that the 2025 ACC Congress will elect the ACC President (1), Members of the ACC Management Committee (MC) (12), Candidates for UCI MC (4) from Asia and Voting Delegates (9) & substitute delegate (5) for UCI Congress during the Congress in Bangkok, Thailand. All the candidates must ensure fairness and fair play during Campaign and adhere to the UCI Ethics Code. The Elections will be conducted by “**The Electoral Monitoring Commission**” (EMC). **Relevant rules related to the elections are available in the ACC Constitution and UCI Constitution. Please see below an extract of such rules:-**

Article 8

The Congress

1. The ACC Annual Congress will be convened by the Management Committee. It shall be held annually at the venue of the Asian Cycling Championships or on and other convenient occasion as deemed necessary by the Management Committee.
2. Extraordinary Congresses may take place:
 - a) on the decision of the Management Committee, by two thirds (2/3) votes cast,
 - b) at the request of at least one fifth (1/5) of the members stating the reasons and specifying the items for the agenda.
3. The invitation, as well as the agenda, must be sent by letter or email to the members at least thirty (30) days before the date of the Assembly. However, for the election Congress, the notification will be sent ninety (90) days prior to the Congress with the requisite forms for candidacies, which are to be returned duly filled no later than sixty (60) days prior to the election Congress.
4. The President, or if he/she is unable, the Senior Vice-President will chair the Congress.
5. Any Congress duly convened may deliberate legitimately as long as a third (1/3) of its members are present when voting takes place. By way of exception, and subject to the item being included in the agenda, a quorum including at least half (1/2) of the members must be present for the Congress to deliberate the validity of a change to the Constitution, hold elections for the President or other members of the Management Committee or decide on their removal .A quorum including at least two thirds (2/3) of the members must be present for the Congress to deliberate the validity of the dissolution of the ACC.
6. The Congress’s schedule, the agenda, the procedure and elections shall be in accordance with the principles and measures stipulated by the ACC and UCI Constitution and Rules in force.
7. The agenda of the Congress shall be drawn up by the Management Committee. A national federation wishing to include one or more items in the agenda of the Congress, or put a question to the Management Committee shall submit its draft proposals stating the reasons



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- on which they are based or the text of its question, in English, to the registered office of the ACC at least sixty (60) days before the date of the Congress.
8. Except for the amendments to the Constitution, any question not on the agenda of the Congress can be added to be discussed and voted on by the Congress at the request at least ten (10) national federations in writing stating reasons prior to the start of the Congress. The President in consultation with the Executive Committee will decide on the request made, which may only be rejected in exceptional circumstances and based on legitimate grounds to be communicated to the applicants. Any such decision shall be final.
 9. The agenda of the meeting of the Congress together with the Report of the Management Committee and a Financial Report duly audited and all other relevant matters to be discussed or voted upon shall be posted by the registered office of the ACC to each member of the Management Committee and to each of the affiliated national federations at least thirty (30) days before the date of the Congress.
 10. Each affiliated member has one vote in the Congress.
 11. Each affiliated national federation may send to the ACC Congress only three (3) delegates. However, each affiliated national federation shall be entitled to only one (1) vote.
 12. Before any Congress, the affiliated national federations shall notify the registered office of the ACC in writing of the names of their delegates including the name of the head of their delegation, which will have voting right, at least fifteen (15) days before the scheduled Congress.
 13. Voting can take place as follows:
 - a. By acclamation;
 - b. By a roll-call vote viz. by calling the name of each national federation, Yes or No, for and against respectively;
 - c. By a show of hands;
 - d. By secret ballot.
 14. Electronic voting (on site only) may be used for votes and elections. The majority of the votes cast shall be decisive. Abstentions and invalid ballot papers are not included in the counting procedure. Any decision to change the Constitution, dissolve the ACC or to remove from office the President or the other members of the Management Committee must be passed by a two-thirds (2/3) majority.
 15. As a general rule, matters will be decided by an open ballot. However, on the request of at least seven (7) members, a secret ballot may be carried out. As a general rule, elections are by secret ballot unless there is only one (1) candidate for the position concerned or if the

number of positions is the same as the number of candidates. The election will then be declared without the need for a ballot. The following items shall also be voted upon by secret ballot:

- a. Suspension of a national federation from ACC;
- b. Proposal to UCI to suspend or exclude a national federation;
- c. Any removal from office of the President or a Management Committee member.

16. Congress shall not be open to the public unless the delegates by majority (more than 50%) votes cast decide otherwise.

Article 14

Elections

1. Within a 7 (seven)-month period preceding 1st April of the year in which the UCI Management Committee is elected, the Congress shall democratically elect for a 4 (four)-year period commencing upon the adjournment of the Congress that elected them:
 - a) The President,
 - b) Twelve (12) other members of the Management Committee,
 - c) The nine (9) voting delegates (and their 5 substitute voting delegates) of the ACC members for the UCI Congress¹,
 - d) Two (2) auditors or an external auditor,
2. The candidates for the position mentioned in b) and c) of paragraph 1 of the present article (and d) if the auditors are not external) must be proposed by the federation of the nationality of the candidate or by that which validly issued his/her licence. They must also be at least twenty-one (21) years of age and hold a licence since at least one year prior to the elections for which they are candidate, issued by the federation of their country of residence which must be a country member of the ACC. Furthermore, candidates for the position of auditor must have recognised qualifications in accountancy. The applications, for all positions, must be written in English and sent to the ACC headquarters, addressed to the electoral monitoring commission (EMC), by post or e-mail, at least sixty days (60) before the Congress.
3. A candidate for the positions mentioned in paragraph 1 of the present article must neither have been ever convicted for a breach of the Anti-Doping regulations, ACC regulations nor any criminal offence incompatible with the position.
4. Any candidate for the office of President or for the Management Committee shall not have reached the age of seventy-four (74) years at the time of the election. A member of the

¹ Number to date in accordance with article 37.2 of the UCI Constitution. These numbers may vary when the UCI Constitution is modified.



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President *Secretary*

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Union Cycliste International

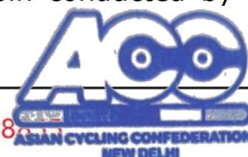
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Management Committee who reaches the age of seventy-four (74) years during his mandate may remain in office until the end of his term.

5. Although a member of the Management Committee is no longer a member of his national federation, he shall continue to serve in the Management Committee until the end of his term.
6. The following may apply for the position of ACC President:
 - a) The outgoing President, for whom no nomination is required;
 - b) Anyone whose application is put forward by the federation of the candidate's nationality by that which validly issued his/her licence;
 - c) Individuals whose application has been put forward by at least five (5) ACC member federations;
7. It is possible to be a candidate in several elections, as stipulated in paragraph 1 of the present article, provided that the conditions pertaining to each of them are adhered to.
8. The validity of applications is verified by the EMC.
9. All candidates for the positions of President, ACC Management Committee member and UCI Management Committee member must be present during the elections at the Congress.
10. Provided that there are at least as many candidates as there are vacancies to be filled, every voting member must vote for as many candidates as there are vacancies. Any other vote is null and void.
11. Saved for paragraph 14 concerning the election of the President, all elections are held with a majority vote in one (1) round. Within the limits of the number of vacancies to be filled, applicants with the highest number of votes cast will be elected, provided that:
 - a) concerning the election of the Management Committee members, at least three (3) members of each gender must be elected, taking into account the gender of the elected President. To this end, three positions (or two positions if the elected President is of the least represented gender) are allocated as a priority among the least represented gender to the candidates having received the highest number of votes validly cast. Other person(s) from such gender may be declared elected to other positions;
 - b) concerning the election of the voting delegates and substitute voting delegates of the ACC members for the UCI Congress, at least 25% of the elected voting delegates, as well as 25% of the elected substitute voting delegates, must be from each gender. To this end, 25% of positions are allocated as a priority among the least represented gender to the candidates who have received the highest number of votes validly cast. Other persons from such gender may be declared elected to other positions.
12. In the event of a tie, the election shall be determined by toss of coin conducted by the President of the EMC.

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ASIAN CYCLING CONFEDERATION
NEW DELHI



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13. In the event that it is impossible to ensure the minimum representation of each gender referred to in paragraph 11 on account of an insufficient number of candidates, the positions concerned will remain vacant until the following Congress, when they will be filled.
14. As an exception to paragraph 11 above, the election of the ACC President is held with a majority vote in two (2) rounds. In the first round, the candidate with the absolute majority of valid votes cast is elected. Failing which, a second round shall be held between the two candidates who received the most votes that have been legitimately cast. In the event of a tie in the first round between several candidates in first place, the second round will be between these candidates only. In the event of a tie in the first round between several candidates in second place, the second round will be between these candidates and the candidate in first place. In the last two cases, the candidate with the most votes shall be elected. In the event of a tie in the second round, the election shall be determined by toss of coin conducted by the President of the EMC.
15. When necessary and after consulting the EMC, the Management Committee shall decide on the practical measures for organising elections which, in any event, must ensure the secrecy of the vote, subject to the measures in paragraph 9 of article 8 of the present Constitution, and equality between candidates. Electronic voting (on site only) is permitted.
16. At the electoral Congress, elections will be held successively in the order stipulated in points a), b), c) and d) from paragraph 1 of the present article. Once he/she is elected, any application of a candidate in another election is declared null and void. If they are not elected, candidates may take part in the next election, provided that they have also applied for this election and have not withdrawn it from the EMC.
17. All candidates are eligible for re-election, saved for the President who can only serve a maximum of two (2) terms.
18. ACC shall ensure equal access to information pertaining to elections to all candidates for the office of President or the Management Committee, including contact details of voting delegates.

Article 15

ACC voting delegates and substitute voting delegates for the UCI Congress

1. 9 ACC voting delegates to the UCI Congress (including at least two representatives of each gender), as well as 5 substitute voting delegates (including at least one representative of each gender)², are elected by the Congress until the next ordinary Congress.
2. Delegates must be at least twenty-one (21) years old. They shall not be appointed from among the members of the staff of the UCI or a continental confederation.

²Number to date in accordance with article 37.2 of the UCI Constitution. These numbers may vary when the UCI Constitution is modified.



3. Substitute voting delegates are ranked in a specific order based on the number of votes obtained when elected.
4. It is not permitted to be elected as an ACC voting delegate to the UCI Congress or as a substitute voting delegate, to remain in this position, if he/she becomes UCI Management Committee member.
5. The identity of the voting delegates and the substitute voting delegates as well as the order of election of substitute voting delegates must be communicated by ACC to the registered office of the UCI at least three (3) months prior to the date of the relevant UCI Congress.
6. At the UCI Congress, ACC delegates may not be candidates for the office of UCI President or for the UCI Management Committee.
7. The delegates shall be jointly bound by the decisions adopted by the ACC Congress. They shall moreover be obliged to defend those decisions and to vote in accordance with their instructions.
8. In the event of the absence of one of the ACC voting delegates at the UCI Congress, his/her deputy shall be appointed from the list of substitute voting delegates. Such replacement shall, if possible, ensure the 25% representation of each gender and, alternatively, the order of election of the substitute voting delegates.

Article 16

Election of Asian candidates for the UCI Management Committee

1. Pursuant to article 48 and 49* of the UCI Constitution, candidates from an ACC member country for the UCI Management Committee shall be proposed to the UCI Congress by the ACC. For the appointment of ACC candidates the electoral rules stipulated in article 13 of the present Constitution are applicable *mutatis mutandis*.
2. The list of elected candidates must include at least two (2) persons but no more than four (4).
3. Eligibility requirements shall be in accordance with the UCI Constitution.

Article 24

The electoral monitoring commission (EMC)

1. There shall be an electoral monitoring commission (EMC), responsible for monitoring the regularity of electoral proceedings at ACC Congresses for the election of ACC President, ACC Management Committee, candidates for UCI Management Committee and voting delegates (including substitutes) for the UCI Congress. It may also be consulted by the ACC President



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or the Management Committee on any matter in relation to its jurisdiction.

2. The EMC is independent from ACC. It is composed of three (3) members, including a President appointed by the UCI Ethics Commission, the other two (2) members being appointed for four (4) years by the ACC Management Committee at its first meeting following its election. Their term of office shall cease upon the election of the new ACC Management Committee. They are not permitted to be members of any other ACC body or to be candidates in elections.
3. The EMC:
 - a) Approves candidates for the various elections stipulated in article 12 of the present Constitution,
 - b) Monitors electoral proceedings at Congresses,
 - c) Gives its opinion, which is made public, to the Management Committee, on the practical measures for organising elections proceedings at Congresses,
 - d) Decides swiftly and without recourse, apart from those referred to in article 23 of the present Constitution, on any dispute in relation to its duties, particularly with regard to contested elections.

The ACC shall also follow the regulations for the ACC elections as per Article 8, Article 38 Par 1, Article 53 and Article 54 of UCI Constitution.

The ACC prescribed Nomination form for the ACC President, Members of the ACC MC, candidates for the UCI MC from Asia and candidates to act as Voting Delegates for UCI Congress are herewith enclosed (**Enclosure #2, #3, #4 & #5**). Each of the aforementioned ACC prescribed Nomination forms must be completely filled with all the information needed by the said Forms in English and submit (by e-mail, and of post) at the registered office of the Secretary General, ACC at least 60 days prior to the date of the 2025 ACC Congress. This means that the deadline for submission of the ACC prescribed forms for all the candidates for the ACC/UCI positions from NF is **8th Dec. 2024 by 17:00 Hrs. (Indian Time)**, failing which, the candidate will not be eligible to contest the election.

Three (3) National Delegates as a maximum from each National Federation (NF) are eligible to attend the said congress, but each NF is entitled to cast only (1) vote for the each of the ACC elections. It is advised that you and all the candidates for the elections must read carefully “**the relevant rules in the ACC Constitution for the 2025 Congress Elections**” (**Enclosure #1**).

Also, there will be an ACC MC on 5th Feb. 2025 (Wednesday) at 14:30 Hrs. (Thailand time) at Hotel Hyatt Regency, Bangkok, Thailand. More details including its agenda will be notified to the members of ACC MC in due course.

Please return your “ACC Return Form” (Enclosure #6 & #7) to the office of the Secretary General, ACC by e-mail (accycling@hotmail.com) no later than 22nd Jan. 2025.

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Further, it is intimated that Asian Cycling Confederation providing 1 room (twin/single) **for 1 night to each National Federation (Check-in on 5th Feb. 2025 & Check out on 6th Feb. by 1600 Hrs.) in Hotel Golden Tulip, Bangkok.** For your travel arrangement including the VISA, if needed and any other information you may need to know, please contact directly to Thailand Cycling Association by email (thaicyclingassociation.tca@gmail.com).

Regards,

Onkar Singh,
Secretary General,



Copy to:

1. Mr. David Lappartient, President, UCI
2. Ms. Amina Lanaya, Director General, UCI
3. Mr. Marc Cavaliero, President, UCI Ethics Commission
4. Mr. Jean-Christophe Breillat, President, Electoral Monitoring Commission (EMC)
5. Adv. Ruchir Mishra, Member, Electoral Monitoring Commission (EMC)
6. Mr. Srisoda Khattiya, Member, Electoral Monitoring Commission (EMC)

Enclosure:

1. The relevant rules in the ACC Constitution for the 2025 Congress Elections
2. ACC Prescribed Nomination Form for the ACC PRESIDENT
3. ACC Prescribed Nomination Form for the Members of the ACC MC
4. ACC Prescribed Nomination Form for the Candidate of the UCI MC Members from Asia
5. Prescribed Nomination Form for candidates to act as voting delegate at UCI Congress
6. ACC Return Form – NF Representatives
7. ACC Return Form – Voting Delegate
8. ACC Constitution

*Article nos. of UCI Constitution are now 49 and 50